Agenda Item No. 3. /
For Agenda of Aug 14 2007



Tigard City Council Meeting Minutes

Date:

May 22, 2007

Time:

6:30 p.m.

Place:

Tigard City Hall, 13125 SW Hall Boulevard

Tigard, Oregon

Attending:

Mayor Craig Dirksen Presiding Councilor Gretchen Buehner Councilor Nick Wilson Councilor Tom Woodruff

Absent:

Councilor Sherwood

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session	Mayor Dirksen called the meeting to order at 6:30	
	p.m.	
T	TI Ti 1Ci C ii F	
Executive Session	The Tigard City Council went into Executive	
Session	Session at 6:31 p.m. under ORS 192.660 (2) (d) to discuss labor negotiations	
	discuss labor negotiations	
	Executive Session concluded at 6:55 p.m.	
Study Session		
(continued)		
Review of	Human Resources Director Zodrow referred to the	
Proposed	information submitted to the City Council	
Revisions to City	regarding the proposed revisions to the city wide	
Wide Personnel Policies	personnel policies. No changes were suggested by	
Policies	the City Council.	
Study Session	Community Development Director Coffee	
(continued)	introduced this agenda item and staff members Ron	
	Bunch and Marissa Daniels.	
Briefing on		
Progress of	Long Range Planning Manager Bunch reviewed the	
Implementing Council	staff report for this agenda item. A copy of the agenda item summary is on file in the City	
Annexation	Recorder's office.	
Policy	The state of the s	
,	On March 13, 2007, Council approved Resolution	

Agenda Item	Discussion & Comments	Action Items (follow up)
	No. 07-13 establishing policy to guide City action	
	pertaining to annexation of unincorporated lands.	
	Staff's approaches to implementing Resolution No.	
	07-13 were reviewed by Long Range Planning	
	Manager Bunch and Assistant Planner Daniels:	
	8	
	Mailings – inviting property owners within	
	100 feet of the City limits to join the City of	
	Tigard. Informational materials that would	
	be included in the mailing were described by	
	Long Range Planning Manager Bunch. The	
	mailings will be sent in phases, about 100 at a time. This will help gauge interest and	
	allow staff to manage responses.	
	Targeted Annexation Efforts – Property	
	owners who have expressed an interest in	
	annexing to the City of Tigard will be	
	contacted.	·
	Updated Web Page and Online Information	
	- The City's web page will be updated with	
	current information and a list of links to	
	assist with addressing annexation questions and to respond to more detailed information	
4	requests.	
	Small Group Meetings – Staff will be	
	available to meet with neighbor areas or	
	groups of properties within the Tigard	
	Urban Services area that have an interest in	
	annexation. Letters will be sent to targeted	
	properties.	·
	Long Range Planning Manager Bunch avalained	
	Long Range Planning Manager Bunch explained information shared will include the benefits of	
	annexation stressing that a community is "stronger	
	together." He also noted the city application fee	
	for annexation has been waived until July 1, 2008	
	and the property taxes for newly annexed areas	
	would be phased in over three years. Information	
	will also be provided that annexation would mean	
	about 10 percent more in taxes as a City resident than as a County resident.	
	man as a County resident.	
	There was discussion about island annexation	
	limitations being proposed by the state legislature.	
	Long Range Planning Manager Bunch noted that	

Agenda Item	Discussion & Comments	Action Items (follow up)
	island areas are not be served by the County	
	effectively.	
	Councilor Wilson favored a low-key approach,	
	referring to the efforts over the last four years.	
	Long Range Planning Manager Bunch said the first group to be approached would be those who have indicated they want to annex. There are some indicators that times have changed. The message will continue to be that ultimately city government is more beneficial and offers customized service. The message will be: "stronger together" and the benefits of being in the City.	
	Additional points reviewed were: Paying fair share for benefits received.	
	Phasing in of taxes.	
	 Benefits of voluntary annexation. 	
	 Participation in advisory committees and eligibility to run for the City Council. 	
	Removal of cost barriers (annexation fees including the Metro mapping fee); concurrence	
	of City Council to pay this Metro fee for	
	 annexation applicants. First outreach to 100 properties will give Tigard officials a sense of what the feelings are 	
	now in the unincorporated area. Some people in the unincorporated area feel	
	the City is nibbling away at what could be a	
	future new city. Need to start to build a relationship; continue	
	to ask people to annex, and continue to meet with people.	
	General concurrence to continue the approach	
	of being proactive with regard to annexing those properties that are volunteering to come	
	into the City.	
	Council received a handout regarding the Sunrise	
	Lane Annexation: Summary Comparison of	
	Natural Resource Protections in the Washington County Bull Mountain Community	
	Plan/Development Code and the Tigard	
	Comprehensive Plan/Development Code. This	
	document is on file in the City Recorder's office.	

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session Administrative Item	City Council received a copy of a diagram showing additional parking near the Library along Wall Street.	
Study Session	Study Session concluded at 7:29 p.m.	
Business Meeting	1.1 Mayor Dirksen called the City Council and the Local Contract Review Board to Order at 7:37 p.m.	
	1.2 Council Present: Mayor Dirksen, Councilors Buehner, Wilson, and Woodruff.	
	1.3 Pledge of Allegiance	
	1.4 Council Communications & Liaison Reports: None.	
	1.5 Call to Council and Staff for Non-Agenda Items: None	
2. Citizen Communications	Nancy Younger, 15065 SW Sunrise Lane, Tigard, Oregon presented a proposal to revise Community Development Code Chapter 18.390.040 C3. A copy of her proposal is on file in the City Recorder's office.	
	 She reviewed the short time period for neighbors to respond to a subdivision application and the difficulty they had to acquaint themselves with the regulations and register their concerns with the City. Council members, staff and legal counsel discussed Ms. Younger's concerns with her. Key points included: The state mandates that decisions on land use applications be made within 120 calendar days. Staff noted the 14-day review period for neighbors is standard among jurisdictions. There may be some opportunity for additional time for review before the application is deemed as "complete." 	

Agenda Item	Discussion & Comments	Action Items (follow up)
	 Councilor Wilson recommended the citizens academy for interested citizens to learn about procedures for City government, including land use regulations. Ms. Younger requested the City ask the state legislature to consider extending the 120-day time period. Mayor Dirksen agreed this would be something City officials could bring up with Tigard's legislative representatives. Mr. John Frewing suggested the City could allow the citizens a 30-day review period of a substantially complete application. He said the application could be deemed 95 percent complete, give neighbors 30 days to review and then after the neighbor review, the 120-day clock starts. Councilor Buehner commented this might mean that two public notices would need to be sent out. 	
3. Consent Agenda	Mayor Dirksen reviewed the items presented on the Consent Agenda: 3.1 Approve a Tree Board Charge Statement to Conduct the Tigard Tree Stewardship and Urban Forest Enhancement Project — Resolution No. 07-30 A RESOLUTION OF THE TIGARD CITY COUNCIL ADOPTING AN INTERIM TREE BOARD CHARGE STATEMENT FOR THE PURPOSE OF DEVELOPING A COMPREHENSIVE TREE PROTECTION AND URBAN FOREST ENHANCEMENT PROGRAM 3.2 Approve Amendment to the Washington County Cooperative Library Services Public Library Service Agreement 3.3 Approve Amendment to the IGA with the Washington County Cooperative Library Services	Mayor Dirksen asked for Item No. 3.5c to be removed for separate City Council consideration. Motion by Councilor Buehner, seconded by Councilor Woodruff, to approve the Consent Agenda, except for Item No. 3.5c. The motion was approved by a unanimous vote of Council present. Mayor Dirksen Yes Councilor Buehner Yes Councilor Wilson Yes Councilor Woodruff Yes

	3.4 Amendment to the Washington County Inter-	Action Items (follow up)
	Library Information Network WILInet Agreement	
	 a. Award a Contract for the Construction of the Jim Griffith Memorial Skate Park b. Authorize Payment to the City of Beaverton for a Water System Connection c. See below; this item was considered separately. 	·
Consent Agenda – Item No. 3.5C	 Local Contract Review Board: c. Award Contract for Construction of Hall Boulevard/Wall Street Intersection – Phase II and the Library Parking Lot Expansion Mayor Dirksen referred to the last Budget Committee meeting where this project was discussed. Citizen John Frewing had asked that 	Motion by Mayor Dirksen, seconded by Councilor Buehner, to approve Consent Agenda Item No. 3.5 c. The motion was approved by a unanimous vote of Council present.
	the project not be funded. The City Engineer responded by letter noting why the right of way was being proposed to be constructed as now designed. The street could be made narrower; however, right of way would still need to be included and actual cost savings would be negligible. The Mayor referred to the contractual obligation of the City to provide access to an adjacent property owner. In addition this extension will provide access for the condominiums and will redirect traffic, which was a condition by the Oregon Department of Transportation. Mayor Dirksen said he was persuaded there was no benefit to revising this project now. He pointed out there will be a benefit as this will restore the creek to its natural condition.	Mayor Dirksen Yes Councilor Buehner Yes Councilor Wilson Yes Councilor Woodruff Yes
	councilor Wilson noted the bike lanes will provide a connection to the north and contributes to the city's bike path network. Mayor Dirksen consented to Mr. Frewing's	

Agenda Item	Discussion & Comments	Action Items (follow up)
	request to comment. Mr. Frewing said the contract should not be awarded and the project should be reengineered. He said he continues to be concerned about the impact to wetlands and believes the project could be scaled down in size.	
	Councilor Woodruff commented that he had never been in favor of the original plan regarding the Wall Street project. However, now that it has been engineered, he is in favor of the additional parking it will provide. He added that he was not sure if the project should be redesigned at this late date because the cost savings would not be much.	
Recorder's Note Way W. Lee Ballot Measure 37 Claim	At the April 10, 2007, City Council Meeting, the Ballot Measure 37 Quasi Judicial Public Hearing — Way W. Lee General Contractor, Inc. (2006-00004) was continued to May 22, 2007. The City of Tigard and the Applicant entered into a settlement Agreement on May 8, 2007, negating the need for the hearing's continuation.	
4. Update on Services offered by the Tigard- Tualatin Family	Tigard-Tualatin Family Resource Center Director Catherine West presented information to the City Council about services provided by the center.	
Resource Center	A pamphlet outlining the services offered was distributed to the City Council and is on file in the City Recorder's office.	·
5. Sunrise Lane Annexation	Mayor Dirksen opened the public hearing. City Attorney Corrigan reviewed how the proceedings would be conducted.	Motion by Councilor Buehner, seconded by Councilor Woodruff, to adopt Ordinance No. 07-10, based on the staff report and
	Declarations or challenges: Councilor Buehner advised she lives on Bull Mountain and has walked in the subject area. Mayor Dirksen advised he was familiar with the area. Councilor Wilson said he lives close to the area, but has not walked it recently.	based on the staff report and the testimony presented. Council discussed the addition of an emergency clause. After discussion, consensus of Council was to agree to adopt the ordinance with an emergency clause in
	All City Council members indicated they had reviewed the application for annexation.	recognition of the delays experienced by the applicant, which has been a burden.

Agenda Item **Discussion & Comments** Action Items (follow up) Associate Planner Pagenstecher presented the Mayor Dirksen said staff report, which is on file in the City approving the emergency **Recorder's office.** He referred to the previous clause represents an effort to annexation application, the appeal, the remand and expedite this as much as then the applicant's withdrawal of the original possible. application. This is a new application and since the initial application, two important changes have Legal Counsel Corrigan occurred: recommended two motions: one on whether to add the 1. The City and Washington County have emergency clause to the terminated the Intergovernmental Agreement proposed ordinance and the where the City provided planning and second motion to consider development services on behalf of the County. adopting the proposed ordinance and declaring an 2. The City has amended its Comprehensive Plan emergency. and Development Code (Ordinance No. 06-20) to include Goal 5 Habitat Friendly Motion by Councilor Development Provisions including the Buehner, seconded by Significant Habitat Areas Map. Therefore, the Councilor Woodruff, to Bull Mountain Community Plan and its Goal 5 amend the motion to add an provisions no longer apply to this site. emergency clause. The applicant owns nine parcels. Six additional Council consensus was the landowners of eight parcels accepted an invitation emergency clause would by the City to annex. The proposal before the City provide that the ordinance Council is to annex 17 parcels consisting of would take effect approximately 39.42 acres. All properties will immediately upon passage. benefit from the annexation fee waiver and a phasein of taxes. No comments were received in The motion was approved by a unanimous roll call vote opposition. The property, when annexed, will be zoned R-7. of Council present. Applicant Testimony: Mayor Dirksen Yes Councilor Buehner Yes Councilor Wilson Yes Michael Robinson testified as the representative for Councilor Woodruff Yes the applicant. He distributed an Exhibit to the City Council: an aerial photograph showing Tigard Motion by Councilor boundaries, the applicant's lots and the eight parcels Buehner, seconded by owned by individuals who accepted the invitation to Councilor Wilson, to annex. This map is on file in the City Recorder's approve the ordinance office. Mr. Robinson noted the applicant decided (Ordinance No. 07-10) as to reapply for annexation because of the two amended. changes noted above by Associate Planner Pagenstecher. Mr. Robinson advised the City The motion was approved Council that he was in agreement with the staff by a unanimous roll call vote report and requested that the enacting ordinance be of Council present.

Agenda Item	Discussion & Comments	Action Items (follow up)
	adopted with an emergency clause. In response to Mayor Dirksen, Mr. Robinson said the City Council had adopted the first ordinance by emergency citing findings for public health safety and welfare and the same findings were applicable to this application.	Mayor Dirksen Yes Councilor Buehner Yes Councilor Wilson Yes Councilor Woodruff Yes
	In response to Councilor Woodruff, Mr. Robinson said the applicant is applying for annexation because the applicant believes it is important for this development to be within the City, which will ultimately be of benefit to home buyers since it will be clear as to who should be providing services. He added the applicant believes that urban developed areas should be in cities.	
	In response to Councilor Buehner, Mr. Robinson commented on the comparison of the Bull Mountain Community Plan and City of Tigard regulations. He said the City of Tigard Code provides for tree protection and there are regulations regarding Goal 5 resources. The Tigard Code is at least as restrictive as the Bull Mountain Community Plan and the resources will be protected.	
	Public Testimony:	
	Nancy Younger, Neutral, 15065 SW Sunrise Lane, Tigard OR 97224 asked if the application fee for the first annexation application was refunded. Associate Planner Pagenstecher said the application fees were not refunded; however, with this current annexation application fees were paid but then refunded because of the policy to waive annexation fees at this time. Ms. Younger asked about those who want to withdraw and stay with Washington County. Mayor Dirksen explained that those properties under consideration tonight have petitioned to be annexed and will be annexed to the City. Ms. Younger showed the City Council on a map where her property is located; it is not part of this annexation proposal.	
	Alice Kimmel, Neutral, 14960 SW Sunrise Lane, Tigard, OR 97224, asked how this would affect her property and would she have to	

Agenda Item	Discussion & Comments	Action Items (follow up)
	pay for sewer or would the road be widened. Associate Planner Pagenstecher clarified that the decision before the City Council tonight is for annexation of properties and not for development. The developer plans to develop soon and Ms. Kimmel's questions would pertain to the development application. Property owners would pay for sewer only if they benefited (hooked up). City Manager Prosser added that the road, Sunrise Lane, was annexed when the Menlor property came into the city. S.W. 150 th Avenue is not in the city and is not a part of this annexation request. Councilor Wilson noted Ms. Kimmel brought up a good point when she asked how the development would have access. Access will need to be resolved when the property is developed. Applicant Rebuttal: None. Staff recommended approval of the proposed annexation. Mayor Dirksen closed the public hearing. City Council considered ordinance No. 07-10:	
	ORDINANCE 07-10 – AN ORDINANCE ANNEXING SEVENTEEN PARCELS TOTALING 39.42 ACRES APPROVING SUNRISE LANE ANNEXATION (ZCA2007-00001), AND WITHDRAWING PROPERTY FROM THE TIGARD WATER DISTRICT, WASHINGTON COUNTY ENHANCED SHERIFF'S PATROL DISTRICT, WASHINGTON COUNTY URBAN ROADS MAINTENANCE DISTRICT, WASHINGTON COUNTY STREET LIGHTING DISTRICT #1, AND THE WASHINGTON COUNTY VECTOR CONTROL DISTRICT, AND DECLARING AN EMERGENCY	Councilor Wilson asked staff to provide an updated copy of the Goal 5 provisions.

Agenda Item	Discussion & Comments	Action Items (follow up)
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6. Consider an	Assistant Public Works Director Rager presented	Motion by Councilor
Ordinance	the staff report. The proposed ordinance reflects	Wilson, seconded by Mayor
Amending the	current changes in the state's administrative rules	Dirksen, to adopt Ordinance
Tigard Municipal	relating to cross connections for public water	No. 07-11.
Code (TMC)	utilities. The ordinance will bring the TMC in line	
Chapter	with these rule changes, clarify language, and	Council discussion followed.
12.10.110	provide staff with better enforcement tools	Councilor Buehner advised
Regarding the	regarding the annual testing of devices designed to	she was going to vote no on
City's Cross-	control cross connections.	the ordinance "on general
Connection		principle" and said she has
Control Program	Council discussion followed. When presented	received several telephone
	earlier to the City Council, Councilor Wilson	calls from citizens who
	questioned the proposed ordinance. Further	consider this ordinance
	changes were recommended and are outlined in the	invasive. Assistant Public
	staff report on file in the City Recorder's office.	Works Director Rager noted
	Council dispussion followed. The sufficient will	the requirements of state
	Council discussion followed. The ordinance will	regulations. Councilor
	require that all back flow assembly devices become	Wilson said the city should
	registered. Staff received a suggestion by email that	be reasonably prudent to
	the City could provide backflow testing or enter	guarantee the safety of the
	into a contractual agreement for this testing. Assistant Public Works Director Pages advised	water supply; although, he
	Assistant Public Works Director Rager advised there is one individual managing the backflow	thought testing every five
	program.	years would be adequate. Mayor Dirksen suggested
	program.	this might be something the
	Councilor Buehner advised she strongly objects to	city forward to the
	the ordinance.	legislature with a request to
		review and amend. In
	The City Council considered Ordinance No. 07-11:	response to a question from
	255, 205, 205, 205, 205, 205, 205, 205,	Councilor Woodruff,
	ORDINANCE 07-11 – AN ORDNANCE	Assistant Public Works
	AMENDING TIGARD MUNICIPAL CODE	Director Rager advised the
	CHAPTER 12.10.110 REGARDING THE	City only knows of those
	CITY'S CROSS CONNECTION CONTROL	backflow devices have been
	PROGRAM	reported to the city by the
		property owners as they
		comply with the regulations
		for testing. For those
		devices that are not in
	·	compliance, staff might
		become aware of them if
		they can view a sprinkler
		system or a hot tub on the
		property.

Agenda Item	Discussion & Comments	Action Items (follow up)
		The motion passed by a majority vote of City Council present. Mayor Dirksen Yes Councilor Buehner No Councilor Wilson Yes Councilor Woodruff Yes
7. Consider Measure 37 Claim: E & V Development (M372005- 00007)	Council consideration for this claim was postponed to an indefinite date.	
8. Consider Measure 37 Claim: Shilo Inn/Cascade Hotel Corp. (M372006- 00005)	This public hearing was continued to an indefinite date.	
9. Consider a Purchase and Sale Agreement for Two Ash Creek Estates Lots in Order to Construct a	Public Works Director Koellermeier presented the staff report. The city conducted an appraisal of the lots; the appraised value and corresponding purchase price is \$385,000. The Parks Capital Fund has \$1,147,326 available for park land acquisition in the current fiscal year.	Motion by Councilor Buehner, seconded by Mayor Dirksen, to approve the Purchase and Sale Agreement and authorize the City Manager to execute.
Neighborhood Park.	The lots border an open space that Ash Creek Properties is donating to the City and will be useable for a city park. Public Works Director Koellermeier reviewed discussions with the developer. Once negotiated, the City Attorney's office prepared the proposed Purchase and Sale Agreement. Councilor Buehner commented she thought this was ironic insofar as this is what the	There was discussion on the motion. Councilor Woodruff said another option would be to go back to the seller and ask for a price reduction; all that would be lost is one week.
	Planning Commission had previously requested. In response to a question from Councilor Woodruff, Public Works Director Koellermeier advised the Park and Recreation Advisory Board	The motion failed upon a tie vote of the City Council present: Mayor Dirksen Yes
	(PRAB) had reviewed options and evaluated 40 properties for potential park land purchases. The	Councilor Buehner Yes Councilor Wilson No

Agenda Item **Discussion & Comments** Action Items (follow up) subject property was among the 40 properties Councilor Woodruff No evaluated and reviewed by PRAB. There is a willing seller. This is a park land purchase that can Councilor Wilson noted that come to fruition in a neighborhood that is park raw land is cheaper than developed lots. He noted the deficient. property is expensive because it is ready to be developed. There was lengthy discussion about the value of the He said he would be willing property with an acknowledgement that this is to consider the purchase of expensive. The property would provide good the property because it is public access to the open space, provide a location adjacent to and the only for a trail head facility, and be a good site to develop a tot lot. The land has been leveled to viable access to the open space; this area would make a some extent and the developer will do some reasonable place for a trail additional planting (mitigation) in the slope areas. head. However, the price for these pieces of property There was discussion on whether to place a motion seems a bit high. on the floor to approve the purchase and sale agreement. Councilor Wilson said he would like to Councilor Buehner recalled hear from Mr. John Frewing who earlier indicated discussion by opponents of some concerns about the purchase of this property. the development who cited the importance of the cedar Mr. Frewing's main points of concerns were: trees and that this was a very special area. They argued This would not be a wise expenditure of city that this was an opportunity dollars and he suggested the city obtain an for Tigard to have a top additional appraisal. quality open space. She says Cited the lack of parking and the steep slope. it appears this discussion has Referred to the topography of the property and been forgotten; although, it said the city is proposing to pay "astounding was one of the reasons why prices" for the property. she made the decision she did Translating the property price of \$385,000 into while serving on the Planning what it would cost per acre equals \$1.5 million. Commission. He lives in the area and would like parks but said the city can make better use of the money Motion by Councilor by purchasing other sites for parks. Woodruff, seconded Referred to the development process; this Councilor Wilson, to direct represents a major change to the development staff to go back to the proposal and said it should be resubmitted for owners, let them know of the review. current Council sentiment These two lots are interesting, but not at that that there is interest, but the price. price is too high. Staff will report back to the City Mr. Frewing said he has not had an opportunity to Council the outcome of this review the appraisal; the appraisal had not been conversation with the available for public review before now. He said he owners. would like to review the appraisal.

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	Lengthy discussion followed regarding to the depth of review by the PRAB. Public Works Director Koellermeier advised there were issues of confidentially regarding the negotiation process for the purchase of the property. If the Council does not approve the purchase, the appraisal does not necessarily become a public document. The discussion included conversation about the topography of the proposed park area, the diminishing amount of land available for areas that are park deficient, the relative value of the owning this property for a park and how it could be utilized.	Mayor Dirksen rephrased the motion that the direction to staff is to make a counter-offer on the property. During discussion on clarification of the wording of the motion, Public Works Director Koellermeier suggested that the City Council not tell him at this time the lowest acceptable price for the property. Public Works Director Koellermeier said he will see what he can do and then bring back "something." Mayor Dirksen then announced that it had been moved and seconded to direct staff to move forward to making a counter-offer. The motion was approved by a majority vote of City Council present: Mayor Dirksen Yes Councilor Buehner No Councilor Wilson Yes Councilor Woodruff Yes Councilor Buehner reiterated that she was very concerned about the history of this property and the personalities involved and that the City may lose the opportunity to purchase this property.

Agenda Item	Discussion & Comments	Action Items (follow up)
Adjournment	The meeting adjourned at 9:26 p.m.	Motion by Councilor
	_	Woodruff, seconded by
		Councilor Buehner, to
		adjourn the meeting.
		The motion was approved by a unanimous vote of Council present.
		Mayor Dirksen Yes
		Councilor Buehner Yes
		Councilor Wilson Yes
		Councilor Woodruff Yes

Attest:

Mayor, City of Tigard

Date: 8,14,07